

7th December, 2021

WOULDHAM PARISH COUNCIL

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| 5.5 | Community Warden. On long term sickness until the New Year, but her social services work is being carried on with other colleagues. | |
| 6. | MEMBERS OF THE PUBLIC. MOP noted that she found it difficult to read the PC's article in the Newsletter as it was on the back page with a red background. Clerk to speak to Pamla, the editor, about moving PC article so it's not on the back page. | Clerk |
| 7. 7.1 7.2 7.3 7.4 7.5 | PLANNING Planning applications considered and commented upon by the Planning Committee: TM/21/02941/RD: Innovation Park, Rochester Airport, maintaining a watching brief on developments. TM/21/02606\FL: 118 High Street -commented no objection, but concerned about children using the area as a pathway. Cllr Parris also noted people already park at the back with no issues. TM/21/02630: 10 Murdock Grove – (retrospective) passed concerns to BCllr Dalton as it opens the flood gates for others to do it. TM/21/03038/FL: School Lane urban energy storage facility. It was noted that this was for renewable energy storage. Planning consents issued: TM/21/02456/FL 16 Trafalgar Close Planning applications refused: Other planning issues: | |
| 8. | HIGHWAYS AND VERGES, FOOTPATHS/PROW: Complaints have been received about the footpath in Ferry Lane and the pathway onto the Knowle from the top field. Cllr Parris noted that the path had been maintained by the Hemphill's. James Hemphill could be asked for advice. Clerk to ask Sam Honey, PROW if he can arrange for Ferry Lane to be cleared and signage improved. It was agreed that little could be done at the Knowle as there is already a style, handrail and bollards. | Clerk |
| 9. | STREET LIGHTING/CCTV: Scarborough Lane street light is not working properly, it is now within Wouldham Parish, so the responsibility lies with the Council. Clerk explained that it is the only one not upgraded to LED and asked whether it should be fixed or replaced. PROPOSAL: Cllr Bell proposed to upgrade it to bring it in line with all the others. SECONDED by Cllr Parris. ALL AGREED. CCTV: Further quotes have been received; however, they are all very expensive. Cllr Rimmington would like to get 2 shortlisted companies to review the requirement to see if savings can be made. He will liaise with Clerk and report back. | Clerk Cllr Rimmington |
| 10. | ALLOTMENTS: Nothing to report | |
| 11. | VILLAGE HALL: PROPOSAL: Cllr Bell proposes Trustees/Committee meet with PC to agree a way forward. SECONDED by Cllr Parris. AGREED: Clerk to arrange meeting. Cllr Parris felt the ideal would be for the PC to take back control until everything is sorted. Clerk explained that any actions would need to be in line with the charities governing document. It was noted that a business plan needs to be written to identify viability. Cllr Bell reported that he and the Clerk had met with Jelly Beans who confirmed that they are not looking to close or move for at least 2 years. Cllr Rimmington enquired about the legal situation regarding the sale. Clerk confirmed that the PC had pulled out of the sale as the legal owner of the property. | Clerk |
| 12. | RECREATION GROUND: Cllr Bell confirmed the work to install the final bollards has been completed so cars can't drive along the footpath. However, the area needs to be tidied by either putting turf or seed down and some trees planted. Cllr Rimmington suggested that the school could be approached to see if they would like to take it on as an outside classroom. Cllr Baker to liaise with the school. Cllr Parris suggested it could be part of a Jubilee Green Canopy project. If the school are not interested, Councillors will do it in the spring. | Cllr Baker All |

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| 13. | GENERAL VILLAGE BUSINESS: | |
| 13.1 | Community News Items: Items for inclusion in February issue: Neighbourhood Watch, encourage vandalism to be reported and explain that residents pay for any vandalism through their Council Tax e.g. costs of benches and mirror. Ask what equipment is wanted in the Recreation ground with limited funding. Jubilee planning. Advertise My Community Voice. https://www.mycommunityvoicekent.co.uk . | Clerk |
| 13.2 | Damage to PV Benches: Cllr Baker raised a concern that if the bench is just replaced it could be damaged again. He has made the damaged one safe although it is just a seat now. He suggests looking at replacing it with a metal one once the Co-op opens. Cllr Parris suggested Co-op are approached to see if they could fund one as they do seem to get involved in the community. | Cllr Baker |
| 13.3 | Jubilee Update: Initial plan has been prepared, usage of TMBC land has been agreed. Church will hold a Thanksgiving Service and we are looking to align activities with national celebrations. Clerk will speak to Trenport to ask them for support for activities on the Peters Village Recreation Ground. | Clerk |
| 13.4 | Speedwatch: Clerk confirmed that equipment is registered and can now be booked out. Alan Watson from Speedwatch has said that there needs to be a short training session as the equipment is slightly different. It should be no more than 20 minutes. Clerk noted that there seems to be no record of volunteers, so her only contact has been with Cllr Rimmington. Cllr Bell said that Graham Gosden was the Wouldham lead so could be contacted. Clerk to look at arranging training with all volunteers if needed. | Clerk |
| 13.5 | Grounds Maintenance: Tender documents have been sent to 4 companies with a deadline of 22 nd January 2022 | |
| 13.6 | Ferry Lane Mirror: The new mirror has been knocked off again! Clerk has been in contact with a local resident who is trying to fix it. She had also received a call from a Ferry Lane resident asking what could be done. She explained that it's KCC's policy not to put up mirrors and that the one that is there is on a BT post which is close to the road which could why, it is believed, the bus keeps knocking it off. The resident is going to speak to her neighbours to see if they can come up with a solution. | |
| 14. | HEALTH & SAFETY/RISK MANAGEMENT: | |
| 14.1 | Defibrillators: Clerk to give information, codes and locations to Cllr Rimmington. He asked whether the cabinets are heated as it prolongs the life of the pads. Batteries will last for a year. It was assumed the ones in the village are not although the one to be put in Peters Village is. | Clerk/Cllr Rimmington |
| 14.2 | Life Buoys: Clerk to list information on location. Cllr Rimmington noted that seals need to be checked to ensure seals have not been tampered with. | Cllr Rimmington |
| 14.3 | Play equipment: Cllr Parris asked for an increased amount for equipment. E.g. tennis nets and marked out pitch. Volley ball net. Cllr Rimmington noted that has plans for a MUGA in Peters village, so it would be useful to know what was going there to avoid duplication. Clerk to chase Trenport as to what/when. Cllr Parris noted that there still needs to be work carried out on play equipment. Cllr Savaryn will check on metal/paintwork, Clerk will check what else was needed under ROSPA. It was agreed to go ahead with removing the Horse at a cost of £275 even if it is replaced later. Cllr Parris also noted that Car Park rules sign need to be place more prominently. She will meet with Cllr Bell to see where is best. Cllr Parris asked for a sign to be put on the Zip Line to say children only as it is not calibrated to take adults. Also, to look at replacing the basketball net with a metal one. | Clerk Cllr Savaryn Clerk Cllr Parris/ Cllr Bell Clerk |
| 14.4 | Village Hall: Clerk reported that she has 3 electrical companies coming to do a full re-wire quote. Clerk explained that she will produce a register of actions reported and actioned so that all tasks undertaken are recorded and monitored together. | |
| 14.5 | Bullying and Harassment Statement: All agreed for statement to be put on the website. And a full policy to be written to sit behind it. Cllr Parris asked that the wording could be slightly adjusted to say anyone on " Council business" as this covers Councillors when they are out and about around the Parish. | Clerk |

Signed _____

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| 15. | ADMINISTRATIVE AND FINANCIAL MATTERS: | |
| 15.1 | Approval of accounts signed by Finance Committee | |
| 15.2 | Precept Update: Tax base has been issued at 1102.91 which could mean a slight decrease on current workings. This will be brought to the January meeting, to start at 7pm instead of 7.30 to agree the precept budget. | |
| 15.3 | Parish Online: AGREED. To purchase software | |
| 15.4 | Introduction meeting with Trenport: Meeting has been arranged for 9/12 at 10 am, Cllr Parris to attend with Cllr Bell and Clerk. Cllr Bell confirmed that the meeting was an introduction meeting and to find out what Trenports' plans are for the whole area and not to make any suggestions. | |
| 15.5 | PPP Matters to be presented at next meeting: Cllr Bell will take any issues to the next meeting. One item will be that in order to ensure all Parishes have a say, he doesn't think KCllrs shouldn't be on committee and BC's should only attend if they are contributing to an agenda item. Cllr Buchanan asked what the meeting was about. Cllr Baker explained it was a support network for all Parishes to feed through to the BC and KCC. Cllr Buchanan asked if a question regarding housing policy for the village, as her understanding was that it is now an "urban" area and does not have protected status for affordable and social housing in Peters Village. | Cllr Bell |
| 15.6 | Bank Mandate: PROPOSAL: Cllr Bell proposed Cllr Adam Baker be added to the mandate and that Nicky Grimes, Dave Adams and Jennifer Head are removed. SECONDED: Cllr Savaryn. AGREED. Mandate passed to Cllr Baker for completion | Cllr Baker / Clerk |
| 16. | CORRESPONDENCE: Cllr Bell noted that a resignation had been received from Theresa Gray which had been accepted. It was noted that it may be January before TMBC send through recruitment documents. | |
| 17. | DATE OF NEXT MEETING: 7pm January 11 th 2022 - (Note: 7-7.30 will be Precept approval) | |
| 18. | QUESTIONS FROM COUNCILLORS, CHAIRPERSON AND CLERK: | |
| 18.1 | Cllr Buchanan advised that she had been told that TMBC have said that this is no longer a rural area so social housing providers allocation policy is general not protected. Clerk to contact Housing to confirm in writing. She also asked if there are specific areas of social housing. Cllr Bell explained that the social housing providers can put it anywhere they like within their parcel. Cllr Rimmington noted that he believed that Bellway were the only company that did not have to provide any social housing, all others are providing either affordable housing, social housing or both. | |
| 18.2 | Cllr Savaryn asked how the logistics of delivering the KCC pre-consultation letter worked as there seem to be many people not receiving them. Cllr Bell explained that they were given to him to hand-deliver in the village which was done the next day. He had checked and KCllr Kennedy had posted out the last batch to Peters Village and School Lane today. It was noted that some people had been missed. This could be because they were not on the electoral roll or had been put on late. Cllr Bell asked that anyone in this situation should send their name and address to KCllr Kennedy and he will arrange a letter to be sent out. | |
| 20. | CLOSE 10pm | |

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